

Guidelines for Application 2024

The Asian Development Bank-Japan Scholarship Program



International Graduate Program

**Graduate School of
Bioresource and Bioenvironmental Sciences
Kyushu University**

Asian Development Bank – Japan Scholarship Program (ADB-JSP)

The International Graduate Program at the Graduate School of Bioresource and Bioenvironmental Sciences, Kyushu University, is currently accepting applications for the Asian Development Bank – Japan Scholarship Program (ADB-JSP). Two successful candidates will be awarded a scholarship by ADB-JSP and be enrolled in the master's program from October 2024.

1. Study Areas

The Master's Program in International Graduate Program at the Graduate School of Bioresource and Bioenvironmental Sciences comprises four departments: (i) Bioresource Sciences, (ii) Agro-environmental Sciences, (iii) Agricultural and Resource Economics, and (iv) Bioscience and Biotechnology.

For details of each department, please refer to

(Bioresource Sciences)

<https://www.agr.kyushu-u.ac.jp/english/courses/bioresource-sciences/>

(Agro-environmental Sciences)

<https://www.agr.kyushu-u.ac.jp/english/courses/agro-environmental-sciences/>

(Agricultural and Resource Economics)

<https://www.agr.kyushu-u.ac.jp/english/courses/agricultural-and-resource-economics/>

(Bioscience and Biotechnology)

<https://www.agr.kyushu-u.ac.jp/english/courses/bioscience-and-biotechnology/>

2. Eligibility

Applicants must meet all of the following eligibility conditions:

- (1) Be a national of an ADB borrowing member country (please see Regions and Countries). Applicants who are living or working in a country other than their home country, or hold dual citizenship of any developed country, are ineligible for the scholarship.
- (2) Hold (i) a bachelor's degree (including applicants who obtain a bachelor's degree through the 3-year course) and (ii) completed 16 years of academic education in their home country or (iii) has a superior academic record equivalent to the above.

For applicants in Nepal, Bangladesh, or Pakistan who have earned a master's degree in their home country and have completed only 16 years of education, their master's level education will be considered equivalent to a Japanese bachelor's degree.

*Individual Evaluation of Academic Ability

Those who wish to apply in accordance with the above qualification (iii) are required to undergo an individual evaluation of their academic ability, as specified by the Individual Screening of Requirements for Admission by the Graduate School of Bioresource and Bioenvironmental Sciences, Kyushu University. First, they must notify the International Student Exchange Section (agri-igp@jimu.kyushu-u.ac.jp) and then send all of the required documentation to the same address at the time of the online entry.

- (3) Have at least two years of professional full-time work experience (acquired after obtaining a university degree) by January 15th, 2024.
- (4) Have adequate proficiency in oral and written English communication to pursue studies.
- (5) Be no more than 35 years of age on January 15th, 2024.
- (6) Be in good health.
- (7) Must agree to return to their home country to contribute for at least 2 years to its development after completing the program.
- (8) Not be Executive Directors, Alternate Directors, management staff and consultants of ADB, or the close relatives of the aforementioned by blood or adoption with the term "close relative" defined as spouse, mother, stepmother, father, stepfather, sister, stepsister, brother, stepbrother, son, daughter, aunt, uncle, niece, or nephew;
- (9) Not be staff of ADB–JSP Designated Institutions;
- (10) Family income must not be more than US\$50,000 per year, and individual income should not be more than US\$25,000 per year.
- (11) Have never previously studied abroad.
- (12) Have never been enrolled in a graduate degree program (Exception: Applicants in Nepal, Bangladesh, or Pakistan) or do not plan to complete a second MA or Ph.D. degree.
- (13) Field of Study should be closely linked to the applicant's academic background and professional experience and should be in line with as follows.

(a) operational priority areas of ADB's long-term strategy

- i. addressing poverty and reducing inequalities
- ii. accelerating progress in gender equality
- iii. tackling climate change, building climate and disaster resilience, and enhancing environmental sustainability
- iv. making cities more livable
- v. promoting rural development and food security
- vi. strengthening governance and institutional capacity
- vii. fostering regional cooperation and integration

(b) priority issues and development challenges addressed by Japan's ODA

- i. universal health coverage
- ii. climate change and disaster risk management
- iii. quality infrastructure investment
- iv. public finance management
- v. poverty reduction

3. Admission Openings

There are only TWO slots open for the Master's Program in International Graduate Program at the Graduate

School of Bioresource and Bioenvironmental Sciences.

4. Scholarship Coverage

- (1) Tuition fees (actual costs).
- (2) Subsistence allowance.
- (3) Student medical and accident insurance (actual costs).
- (4) Educational materials.
- (5) Economy class air travel for one person, covering the journey from the scholar's place of residence to Kyushu University and the return flight at the end of the study program.

Note: The initial scholarship period is for one year. An appropriate extension for the second year of study shall be conditional on the scholar's ability to maintain a satisfactory level of academic performance. Generally, the extension of the scholarship will not be allowed beyond the two-year period.

5. Application Method

- (1) Submission of the Online Entry Form (<https://forms.office.com/r/nNFmyENN29>)

The Online Entry Form must arrive between mid-December, 2023 and January 3rd, 2024. in order to have your submission processed.

Our secure Online Entry Form is available only between mid-December, 2023 and January 3rd, 2024, 23:59(Japan Time).

***The online entry periods are subject to change.**

Applicants must contact their potential supervisor well in advance of filling out the entry form.

More information is available at

<https://www.agr.kyushu-u.ac.jp/english/education/graduate/igp/how-to-apply/>

- (2) An Internet interview or oral examination (personal interview, phone call, or video call) by the potential supervisor will be performed . If the interview cannot be conducted in one of the forms described , professors from the educational course will conduct an interview via e-mail.
- (3) After the Internet interview or oral examination, only successful applicants will be contacted by the potential supervisor via e-mail, who will provide the required documentation for the official application. If you do not hear from the potential supervisor by January 11th, 2024, you should assume that your application has been unsuccessful.
- (4) Submission of the application documents in full to your potential supervisor:
Applicants who pass the Internet interview/oral examination must submit all of the documents described in Section 6 (Required Application Documents for Scholarship Screening) to the potential supervisor. All of the documents should be delivered to the International Student Exchange Section by the potential supervisor no later than January 18th, 2024 (see Note).
- (5) Only the successful candidates for the Scholarship will be notified by the International Student Exchange Section by mid-March 2024.

Note: You must send the required documents to your potential supervisor well in advance of this date to give your supervisor ample time to review and forward these documents to the International Student Exchange Section. Please ask your potential supervisor about his/her preferred deadline.

6. Required Application Documents for Scholarship Screening

If you pass the screening by the online entry and the internet interview or oral examination, your potential supervisor will provide you with the forms needed to complete the documents listed below.

- (1) **Completed Application Form** (use the form supplied by the potential supervisor)
 - * Both a paper document and a Word file are required.
 - * **Please print both sides of the page for the paper document**
- (2) **Completed Field of Study and Study Program Form** (use the form supplied by your potential supervisor).
- (3) **Bachelor's Degree Certificate (*Refer to "NOTES 3")**
- (4) **Official academic transcripts (*Refer to "NOTES 3")** of all applicable undergraduate and graduate course work from the university /universities to which the applicant belongs/belonged. Submission of academic records with grade point averages (GPA) or quality points (A, B, C, or Excellent, Good, Average, etc.), along with a description of the academic grading system (e.g., A: 90% above) is required.
- (5) **Two letters of recommendation** (Please download these forms at <https://www.agr.kyushu-u.ac.jp/english/education/graduate/igp/how-to-apply/>)
Recommendation Form 1 must be completed by a supervising professor or a member of teaching staff from the university from which the applicant has graduated. Recommendation Form 2 must be completed by a workplace supervisor who knows the applicant personally. The letters should be addressed to the Dean of Graduate School of Bioresource and Bioenvironmental Sciences, Kyushu University. Each letter must be provided in an envelope sealed by the recommender to ensure confidentiality.
- (6) **Completed Information Sheet** (use the form supplied by the potential supervisor)
 - * Both a paper document and a Word file are required.
- (7) **Applicant Income Information** (use the form supplied by the potential supervisor)
 - * Both a paper document and a Word file are required.
- (8) Completed Job Description Form (use the form supplied by the potential supervisor)
- (9) Completed Future Plan Form (use the form supplied by the potential supervisor)
- (10) **Original certificates indicating your own income and that of your parents if you are single or your spouse if you are married. (*Refer to "NOTES 3")** (Each document must show annual income in your local currency and US dollars and be written in English with an official signature/stamp and company's letterhead/logo. For parents or spouse who are retired, unemployed, or deceased, kindly submit a certificate issued by a relevant local agency, company, or government.) The certificate issued

by a company should have the company's letterhead/logo and that by the government must be signed by the authorized personnel.

Note: If the incomes are not properly certified, the applicant may be excluded from selection.

Please only submit authorized certificates issued by public agencies.

- (11) **Original certificate showing start and end date of employment with company's letterhead/logo and the signature of the authorized personnel. (*Refer to "NOTES 3")**
- (12) **Certificate of one of the following official English qualifications: TOEFL, TOEIC Listening and Reading Test, IELTS, or the Cambridge Certificate (*Refer to "NOTES 3")**, taken within the two years preceding the application deadline. Applicants who are native English speakers are exempt from this requirement. Online score reports are not acceptable. It sometimes takes as long as two months for a score report to reach us after your order, so please make sure to allow sufficient time. Every year some applications are not accepted due to the delayed arrival of their scores. If you do not have these scores, please either take the exam and obtain new scores before you apply or submit a certificate issued by your university that proves you have completed a previous course of study with English as the primary language instead. However, we strongly recommend you submit a valid English score, not a certificate issued by the university.
- (13) **Certificate of nationality or proof of residence in the applicant's home country** (e.g., census register, passport (photocopy), or other positive proof of nationality).
- (14) **A photograph** (4.5 × 3.5 cm), front-facing without a hat, and taken within the past six months before the application deadline. The photo must be affixed to the specified area on the application form. The name and nationality of the applicant must be written on the reverse side of the photograph.
- (15) **The 30,000JPY fee** applies only to candidates who have passed the Scholarship Screening once the International Student Exchange Section has notified them of their selection.
- (16) **Health Certificate** based on a thorough medical examination conducted by a recognized medical institute or hospital in their own countries

NOTES

- 1) All required documents should be typewritten in English and of uniform size (A4 format).
- 2) Applications will not be accepted if any of the required documents are missing, incorrectly completed, or lacking supporting evidence. Applications will not be considered if the documents arrive after the abovementioned deadlines.
- 3) In principle, original documentation or transcripts should be submitted. Further, no submitted documents will be returned. However, if your original documentation or transcripts cannot be reissued, you may submit a photocopy of the documentation or transcripts with a statement of "certified true copy" or "attested" by the institution/organization administration office along with the official seal.
- 4) Documents 1, 2, and 5-9 must be provided on the forms supplied.
- 5) In principle, all documents should be in English or Japanese. If some of the necessary documents are unavailable in English or Japanese, contact the International Student Exchange Section (agri-igp@jimu.kyushu-u.ac.jp) with the details, and they will send instructions on how to proceed.

7. Selection Procedures

The Asian Development Bank will select the scholarship recipients from among the candidates who have passed the Graduate School of Bioresource and Bioenvironmental Sciences screening. The International Student Exchange Section will then notify the successful scholarship recipients. All applicants who have passed the Scholarship Screening are required to pay 30,000JPY for Admission Screening.

8. Announcement of the Final Decision

Successful applicants will be notified of the final decision via e-mail in mid-July.

9. Remarks

- (1) E-mail/telephone inquiries regarding screening results will not be answered.
- (2) All applicants should note that they are required to keep in close contact with their potential supervisor at Kyushu University to formulate a research plan.
- (3) Successful applicants are expected to study and gain an understanding of the geography, climate, customs, and habits of Japan, as well as the general features and conditions of Kyushu University.
- (4) In principle, a change of department and laboratory is not permitted after your application is received by the university. Therefore, you need to make a careful consideration of research themes for the selection of the department and the laboratory before applying.

10. Correspondence

All application-related correspondence should be sent by registered airmail such as DHL, FedEx, OCS, or EMS, to the following address:

(Write your potential supervisor's name)

**Graduate School of Bioresource and Bioenvironmental Sciences
Kyushu University
744 Motooka, Nishi-ku, Fukuoka 819-0395, Japan**

Note that the full set of documents (**Section 6**) should be sent to the potential supervisor by his/her stated deadline.

11. Contact Information

International Student Exchange Section
Graduate School of Bioresource and Bioenvironmental Sciences
Kyushu University

744 Motooka, Nishi-ku, Fukuoka 819-0395, Japan
E-mail: agri-igp@jimu.kyushu-u.ac.jp

Differences between ADB and MEXT Scholarships		
	ADB Scholarship	MEXT Scholarship
Scholarship coverage	Master's courses	Doctoral courses
Full-time working experience	At least TWO years required	Not required
Age limitation	Born after January 15 th , 1989	Born after April 2 nd , 1989
Current residency	Applicant's home country	Outside of Japan
Income limitation	Applied	N/A
Overseas study experience	Not allowed	N/A
Degree requirement	Bachelor's degree holders only	Bachelor's and Master's degree holders
Requirement upon course completion	Immediate return to your home country after completion of your expected degree(s).	N/A

List of Target Countries and Regions for ADB-JSP

Afghanistan	Armenia
Azerbaijan	Bangladesh
Bhutan	Cambodia
Cook Islands	Federated States of Micronesia
Fiji	Georgia
India	Indonesia
Kazakhstan	Kiribati
Kyrgyz Republic	Lao PDR
Malaysia	Maldives
Marshall Islands	
Mongolia	Myanmar
Nauru	Nepal
Niue	Pakistan
Palau	Papua New Guinea
Philippines	Samoa
Solomon Islands	Sri Lanka
Tajikistan	Thailand
Timor-Leste	Tonga
Turkmenistan	Tuvalu
Uzbekistan	Vanuatu
Vietnam	